

FCI ARAVALI GYPSUM AND MINERALS INDIA LIMITED (FAGMIL)

Suo Moto Disclosure under RTI Act-2005

Sr. No	Item	Details of disclosure
1	Organisation and Function	
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]	
1.1.1	Name and address of the Organization	<p>FCI Aravali Gypsum and Minerals India Limited (FAGMIL) Plot No. 2, West Patel Nagar, Circuit House Road, Ratanada, Jodhpur (Rajasthan) 342011 0291-2948265</p>
1.1.2	Head of the organization	<p>Brigadier Amar Singh Rathore Chairman and Managing Director Tel No. 0291-2948282</p>
1.1.3	Vision, Mission and Key objectives	<p>Vision: To become a leader in Mining of strategic minerals including gypsum for reclamation of land improving the health of the soil with sulphur nutrients, infrastructure development through supply of ROM gypsum to cement industries and producing various types of Fertilizers.</p> <p>Mission: The Company's mission is to establish and carry on in India or in any part of the World all kinds of business relating to Gypsum and other minerals and their by-products and manufacture of various types of fertilizers, all organic and inorganic chemical compounds including by products, derivatives and mixtures thereof.</p> <p>Objectives: The main objective of the Company was to take over the entire unit known as Jodhpur Mining Organization (JMO) situated in the State of Rajasthan, being a Unit of Fertilizer Corporation of India Limited and to carry into effect the Scheme of separation (de-merger) of JMO with effect from 1st April 2003, as approved by Honb'le BIFR/the Central Government in this regard.</p>

1.1.4	Function and duties	Function and duties : FCI Aravali Gypsum & Minerals India limited (FAGMIL) in 2003 as a fully-owned Government of India (C) Schedule Company under the administrative control of Department of Fertilizer, Ministry of Chemicals & Fertilizers. FAGMIL operation of mining and marketing of mineral gypsum as well as agriculture grade gypsum.
1.1.5	Organization Chart	Organisation Chart : As per Annexure-1
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	–
1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	
1.2.1	Powers and duties of officers (administrative, financial and judicial)	<p>The powers and duties of the officers of company flow from the delegation of powers, job description and Departmental manuals. The details of manuals are as follow :-</p> <ul style="list-style-type: none"> • FCI Aravali Gypsum and Minerals India Limited Employees' (Conduct, Discipline and Appeal) Rules -2020 • Standing Orders for workmen • Financial Handbook • Charter of duties
1.2.2	Power and duties of other employees	
1.2.3	Rules / Orders under which powers and duty are derived and	
1.2.4	Exercised	
1.2.5	Work allocation	
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	
1.3.1	Process of decision making Identify key decision making points	
1.3.2	Final decision making authority	
1.3.3	Related provisions, acts, rules etc.	
1.3.4	Time limit for taking a decisions, if any	
1.3.5	Channel of supervision and accountability	
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	
1.4.1	Nature of functions/ services offered	

1.4.2	Norms/ standards for functions/ service delivery	
1.4.3	Process by which these services can be accessed	
1.4.4	Time-limit for achieving the targets	
1.4.5	Process of redress of grievances	
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]	
1.5.1	Title and nature of the record/ manual /instruction.	
1.5.2	List of Rules, regulations, instructions manuals and records.	Click Here Annexure-2
1.5.3	Acts/ Rules manuals etc.	
1.5.4	Transfer policy and transfer orders	
1.6	Categories of documents held by the authority under its control[Section 4(1)(b)(vi)]	
1.6.1	Categories of documents	Click Here Annexure-2
1.6.2	Custodian of documents/categories	
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	There are three committee at Board Level namely Board Level CSR Committee, Audit Committee, Remuneration Committee
1.7.2	Composition	There are 4 directors in Board, out of which one is Chairman and Managing Director, 2 are Govt. Nominee Director and one is Independent Director Audit Committee has 3 directors, one is Independent, two are Govt. Nominee Board Level CSR Committee has 4 directors, one is Chairman and Managing Director, 2 are Govt. Nominee Director and one is Independent Director Remuneration Committee has 3 directors and 2 Officers of our company, 2 are Govt. Nominee Director and one is Independent Director, One General Manager and one Sr. M(Finance)

1.7.3	Dates from which constituted	CSR Committee is constituted on 13.12.2013 Audit Committee is constituted on 17.02.2009 Remuneration Committee is constituted on 22.12.2008
1.7.4	Term/ Tenure	The committees are operational till date since commencement
1.7.5	Powers and functions	Audit Committee- as per section 177 of companies act 2014 Board level CSR committee- as per section 135 of companies act 2013 Remuneration committee- as per section 178 of companies act 2013
1.7.6	Whether their meetings are open to the public?	No
1.7.7	Whether the minutes of the meetings are open to the public?	No
1.7.8	Place where the minutes if open to the public are available?	Minutes are not open to public.
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]	
1.8.1	Name and designation	https://fagmil.nic.in/en/management-2/
1.8.2	Telephone , fax and email ID	
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]	
1.9.1	List of employees with Gross monthly remuneration	Click Here Annexure-3
1.9.2	System of compensation as provided in its regulations	
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]	
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	https://fagmil.nic.in/en/rti-2/
1.10.2	Address, telephone numbers and email ID of each designated official.	
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))	
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor	Nil

	penalty or major penalty proceedings	
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Nil
1.12	Programmes to advance understanding of RTI(Section 26)	
1.12.1	Educational programmes	Nil
1.12.2	Efforts to encourage public authority to participate in these programmes	Nil
1.12.3	Training of CPIO/APIO	In house training is conducted
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	https://fagmil.nic.in/en/rti-2/
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]	
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Click here Annexure-4
2	Budget and Programme	
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	
2.1.1	Total Budget for the public authority	This is not applicable to FAGMIL.
2.1.2	Budget for each agency and plan & programmes	
2.1.3	Proposed expenditures	
2.1.4	Revised budget for each agency, if any	
2.1.5	Report on disbursements made and place where the related reports are available	
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)	
2.2.1	Budget	Nil

2.2.2	<p>Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.-</p> <p>(a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit</p>	<p>1. Sri Lanka</p> <p>2. 10.07.2023 to 12.07.2023</p> <p>3. 02 members</p> <p>4. Rs.1,89,254/-</p> <p><i>Business related tours were undertaken by CMD and HoD's and expenditure is shown in the Annual Report.</i></p>
2.2.3	<p>Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded– in any such combination of the above-and,(d)The rate/ rates and the total amount at which such procurement or works contract is to be executed.</p>	<p>https://fagmil.nic.in/en/tenders-2/</p>
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	
2.3.1	Name of the programme of activity	Not Applicable
2.3.2	Objective of the programme	
2.3.3	Procedure to avail benefits	
2.3.4	Duration of the programme/ scheme	
2.3.5	Physical and financial targets of the programme	
2.3.6	Nature/ scale of subsidy /amount allotted	
2.3.7	Eligibility criteria for grant of subsidy	
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./NGOs/other institutions	Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	
2.5	Particulars of recipients of concessions, permits of authorizations granted by the	

	public authority[Section 4(1) (b) (xiii)]	
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable
2.5.2	For each concessions, permit or authorization granted – (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c)Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Click Here Annexure-5, Annexure-6, Annexure-7
3	Publicity Band Public interface	
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt 15.04.2013]	
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable
3.1.2	Arrangements for consultation with or representation by – (a) Members of the public in policy formulation/ policy implementation, (b) Day &time	Not Applicable
	allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable
3.1.3	Public-Private Partnerships (PPP) – Details of Special Purpose Vehicle (SPV), if any	Not Applicable
3.1.4	Public-Private Partnerships (PPP) – Detailed project reports (DPRs)	Not Applicable
3.1.5	Public-Private Partnerships (PPP) – Concession agreements.	Not Applicable
3.1.6	Public-Private Partnerships (PPP) – Operation and maintenance manuals	Not Applicable
3.1.7	Public-Private Partnerships (PPP) – Other documents generated as part of the	Not Applicable

	implementation of the PPP	
3.1.8	Public-Private Partnerships (PPP) – Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government	Not Applicable
3.1.9	Public-Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable
3.1.10	Public-Private Partnerships (PPP) – The process of the selection of the private sector party (concessionaire etc.)	Not Applicable
3.1.11	Public-Private Partnerships (PPP) – All payment made under the PPP project	Not Applicable
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]	
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Policydecisions/legislationstakeninthepreviousoneyear	Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive – Outline the Public consultation process	Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive-Outline the arrangement for consultation before formulation of policy	Not Applicable
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	
3.3.1	Use of the most effective means of communication – Internet (website)	Please click here to visit the Company's Website.
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]	
3.4.1	Information manual/handbook available in Electronic format	Click Here Annexure-2
3.4.2	Information manual/handbook available in Printed format	Click Here Annexure-2
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	

3.5.1	List of materials available Free of cost	Click Here Annexure-2
3.5.2	List of materials available At a reasonable cost of the medium	Click Here Annexure-2
4	E-Governance	
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	
4.1.1	English	Click Here Annexure-2
4.1.2	Vernacular/ Local Language	Click Here Annexure-2
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]	
4.2.1	Last date of Annual Updation	Click Here Annexure-2
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]	
4.3.1	Details of information available in electronic form	Click Here Annexure-2
4.3.2	Name/ title of the document/record/ other information	Click Here Annexure-2
4.3.3	Location where available	
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1) (b)(xv)]	
4.4.1	Name & location of the facility	FCI Aravali Gypsum and Minerals India Limited (FAGMIL) Plot No. 2, West Patel Nagar, Circuit House Road, Ratanada, Jodhpur (Rajasthan) 342011
4.4.2	Details of information made available	Click Here Annexure-2
4.4.3	Working hours of the facility	10:00 AM to 06 :00 PM Monday to Saturday (2 nd & 4 th Saturday WFH)
4.4.4	Contact person & contact details (Phone, fax email)	Shri Amar Singh Panwar, Dispatcher Tel. No. 0291-2948265
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)	

4.5.1	Grievance redressal mechanism	https://fagmil.nic.in/en/public-grievance-2/
4.5.2	Details of applications received under RTI and information provided	Click Here Annexure-8
4.5.3	List of completed schemes/ projects/ Programmes	Click Here Annexure-9
4.5.4	List of schemes/ projects/ programme underway	
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	https://fagmil.nic.in/en/tenders-2/
4.5.6	Annual Report	https://fagmil.nic.in/en/annual-reports-2/
4.5.7	Frequently Asked Question (FAQs)	–
4.5.8	Any other information such as – (a) Citizen’s Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen’s Charter	https://fagmil.nic.in/en/citizen-charter-2/
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	
4.6.1	Details of applications received and disposed	Click Here Annexure-8
4.6.2	Details of appeals received and orders issued	Click Here Annexure-8
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]	
4.7.1	Details of questions asked and replies given	<i>Questions asked in parliament are replied only by the concerned Department. Necessary details are available on the website of Department of Fertilizers.</i>
5	Information as may be prescribed	
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	
5.1.1	Name & details of – (a) Current CPIOs & FAAs, (b) Earlier CPIO &FAAs from 1.1.2015	Click Here Annexure-10
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	–

5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD-(a)Date of appointment, (b) Name & Designation of the officers	Click Here Annexure-11
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure-(a) Dates from which constituted,(b)Name & Designation of the officers	Click Here Annexure-12
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently Sought in formation under RTI-(a)Dates from which constituted,(b)Name & Designation of the Officers	Click Here Annexure-13
6	Information Disclosed on own Initiative	
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	https://fagmil.nic.in/en/
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievances and Pension	
6.2.1	Whether STQC certification obtained and its validity	STQC is in Process.
6.2.2	Does the website show the certificate on the Website?	STQC is in Process.